## UNIVERSITY OF NORTH CAROLINA - CHAPEL HILL ARREST AND CONVICTION SELF-DISCLOSURE FORM

## INSTRUCTIONS

This standardized form must be completed by current employees and any individuals (paid or unpaid) who are engaged by the University in any work capacity including volunteers working with minors, adjunct faculty, students, consultants, or other similar positions to provide written reporting of any arrest (charged with a misdemeanor or felony) or conviction for an offense enumerated in the attached "Reportable Offense" list within seventy-two (72) hours after an arrest (charged with a misdemeanor or felony) or conviction. In addition, if NC State Criminal History Record, NC Department of Social Services Report, and FBI criminal history report clearances are to be accepted by the University for consideration of background clearance, this form must be completed for any period of time following such clearances until the date of hire or engagement of services by the University.

Individuals completing this form are required to submit the form to the applicable the hiring and/or engaging department or program. Questions regarding to whom the form should be submitted, should be referred to the individual's supervisor, program director, or other person who is hiring and/or engaging the individual's services. Should an individual be unsure about the applicability of his/her arrest or conviction as a Reportable Offense, it is the individual's responsibility to disclose the information to the appropriate Human Resources department for further review. Failure to disclose shall be considered as non-compliance, subject to disciplinary action, up to and including termination, and/or criminal prosecution, if applicable.

				PERSC	DNAL INF	NFORMATION	
Full Legal Name:						Date of birth:	
		Last	First		MI		
PID (if applicable ):		Progra					
Any o	ther names	which you h	ave used or b	y which you	ı have be	been identified (include maiden names):	
				REPORT OF	ARREST	ST OR CONVICTION	
	of any Re	oortable Offe		n following	page of	ted for (charged with a misdemeanor or felony) or convicted f this document) since the completion of my most recent clearance.	
						OR	
	an offense Reportabl have beer	checking this box, I report that I have been arrested for (charged with a misdemeanor or felony) or convicted of offense or offenses on the "Reportable Offense(s)" list included with this form. For any arrest or conviction of any portable Offense, specify in the space below (or on additional attachments if necessary) the crime for which you ve been arrested (charged with a misdemeanor or felony) or convicted, the date and location of arrest and/or nviction, and the applicable court.					
	By signing this form, I certify under penalty of law that the statements made in this form are true, correct and						
	-		-			acluding, without limitation, any failure to accurately report	
	any arrest or conviction for a Reportable Offense, shall subject me to disciplinary action, up to and including						
	termination, as well as possible criminal prosecution. I agree to release and hold harmless the University of North Carolina -CH from all liabilities associated with information or actions associated with this information.						
	Signature	:				Date:	

## UNIVERSITY OF NORTH CAROLINA-CH ARREST AND CONVICTION SELF-DISCLOSURE FORM REPORTABLE OFFENSE LIST

(1) An offense under one or more of the following provisions of the North Carolina General Statutes:

14-17(relating to criminal homicide)

Article 8 (relating to assaults)

14-277.3A (relating to stalking)

14-196.3 (relating to cyberstalking)

Article 10 (relating to kidnapping, abduction and felonious restraint)

Article 7B (relating to rape and other sex offenses)

Article 7B (relating to statutory rape)

Article 7B(relating to sexual activity by a substitute parent or custodian)

Article 7B (relating to sexual activity with a student)

14-27.20(4) (relating to illicit sexual behavior)

Article 7B (relating to institutional sexual assault)

Article 26 (relating to indecent liberties with children)

14-190.9 (relating to indecent exposure)

Article 26 (relating to crimes against nature)

Article 26 (relating to incest)

Article 26 (relating to obscene literature and exhibitions)

Article 26 (relating to solicitation of a child by electronic devices)

14.401.22 (relating to concealing death of child)

Article 39 (relating to child abuse and protection of minors)

Article 10A (relating to human trafficking)

Article 27 (relating to prostitution and related offenses)

Article 26 (relating to unlawful contact with minor)

14-2.6 (relating to solicitation to commit a felony or misdemeanor)

Article 26 (relating to sexual exploitation of a minor)

- (2) An offense designated as a felony under the act of 1971, c. 919,s.1, known as "The North Carolina Controlled Substance Act."
- (3) An offense SIMILAR IN NATURE to those crimes listed above under the laws or former laws of:
  - the United States or one of its territories or possessions; or
  - · another state: or
  - · the District of Columbia; or
  - the Commonwealth of Puerto Rico; or
  - a foreign nation; or
  - under a former law of this
- (4) An offense that could potentially affect the individuals' ability to safely or effectively perform the duties of a position, in particular a sensitive/critical position (Protection of Minors Policy). Offenses include but are not limited to:
  - For positions that regularly drive a University vehicle or that include driving any vehicle on University business as an essential function of the job: driving while under the influence, loss of driver's license due to traffic violations or other similar charges/convictions
  - For positions involving financial responsibilities and/or access to buildings: theft, robbery, embezzlement, arson, criminal trespass, forgery, or other similar charges/convictions, perjury, false statements, etc.
  - Based upon the position and its work responsibilities: animal cruelty, firearms/weapons violations, drug charges.